

EASTERN KENTUCKY UNIVERSITY
Center for the Preparation of Educational Professionals
LICENSURE AND CERTIFICATION

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ADMISSION REQUIREMENTS and APPLICATION PROCESS

Admission to Professional Education

Professional education admission standards represent our goal to recruit candidates who have high academic achievement and ability. We welcome you to the profession. Admission to the University (academic college) is not synonymous with admission to professional education. To be recommended for licensure/certification, all candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching program, and pass the required PRAXIS II exams and PLT exam as established by the Education Professional Standards Board.

Formal applications for admission to professional education will be accepted based upon completion of the following requirements:

A. Hours

- Candidates must complete 30 hours of credit (excluding developmental level courses).

B. Admission Test Requirement

- Candidates must have a passing score on the following tests:

Praxis Core Academic Skills for Educators (CASE): Reading (156); Writing (162); Mathematics (150)

C. GPA and Grade Requirements

- A cumulative grade point average of 2.75 on a 4.0 scale; or a grade point average of 3.0 on a 4.0 scale on the last thirty hours of credit completed.
- A grade of “C” or higher in EDF 203 (A state criminal history background check approved by the College of Education must be completed prior to the first day of class).
- “S” grade in EDF 310 and a grade of “B” or higher in CED 150 is required of candidates who have an equivalent transfer course(s) for [EDF 203 or CDF 203] or [EDF 219 or CDF 235].

Undergraduate degree candidate GPA is based on the hours attempted as shown on the official EKU transcript. Post degree certification candidate GPA is based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

D. Demonstrate an Overall Disposition Essential to Being an Effective Teacher

Candidates must demonstrate proficiency in oral and written communication including:

- **Critical thinking:** A grade of “C” or higher in ENG 102 or HON 102 with a grade of “B” or higher in ENG 105 (those earning a “C” must also take ENG 102).
- **Creativity:** A grade of “C” or higher in EDF 203.
- **Collaboration:** A grade of “C” or higher in EDF 203.
- **Communication:** A grade of “C” or higher in CMS 100 or CMS 210.

E. Professional Code of Ethics, Character Fitness Declaration, and Professional Dispositions

- Candidates must review the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020 and sign a COE Professional Code of Ethics for Kentucky Declaration form.
- Candidates must review the character and fitness questionnaire contained in Section III of the CA-1 incorporated by

reference in 16 KAR 2:010 and sign a COE Professional Character and Fitness Declaration form. ECU College of Education requires a state criminal history background check approved* by the College of Education as a condition of admission. Under certain circumstances, a national criminal history background check may be required as a condition of admission.

- Candidates must demonstrate understanding of professional dispositions expected of professional educators. Candidates must review and sign a COE Professional Dispositions Declaration form.

* “Approved” is a formal review process of the professional character and fitness declaration and criminal records report. Professional disposition issues or violations of the professional code of ethics will be referred to the Professional Education Admission Committee. Any misrepresentation of facts, by omission or addition, may result in the denial or rescinding of admission to professional education.

F. Recommendations

- Candidates must submit satisfactory pre-service professional disposition reviews from two ECU faculty members including the EDF 203 or EDF 310 instructor and the advisor or another ECU faculty member.
- Candidates must complete and sign a Candidate Statement of Commitment Regarding Professional Dispositions form.

G. Student Behavior

- Candidates preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
- Candidates must demonstrate acceptable social behavior at the University and in the community-at-large.* A candidate interview may be required by the Professional Education Admissions Committee.
- Candidate admission status may be reevaluated if the candidate is placed on either academic or social probation or has a record of criminal conviction(s).* A candidate interview may be required by the Professional Education Admissions Committee.

*The Office of Licensure and Certification will contact the Eastern Kentucky University Office of Student Rights and Responsibilities to obtain records of infractions committed by candidates for admission to professional education. The Office of Licensure and Certification may also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.

H. Clinical Experience

- CED 100 - Clinical I: Introduction to the Education Profession with a grade of “B” or higher

Progressing in Professional Education

The Office of Licensure and Certification will process the formal “Application for Admission to Professional Education.”

The Professional Education Admissions Committee (PEAC) will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student’s admission to the professional education program. The candidate will be notified of the committee’s decision. Candidates shall not enroll in any educator preparation program courses restricted to admitted candidates.

Selectivity during Preparation

Professional education programs have established transition points for program progression and monitors candidates’ advancement from admissions through completion. During these transitions, candidates’ must show evidence of developing content knowledge, pedagogical content knowledge, pedagogical skills, and the integration of technology in each of these domains. [CAEP Standard 3].

Dr. Margaret Moore, Director
Pam Campbell, Initial Admission Specialist
Robin Sparks, Advanced Admission Specialist
Karen Dickens, Alternative Admission Specialist
Lonna Lanter, Certification Specialist